

**Harvard Public Library  
Board of Trustees Meeting  
December 6 , 2010  
7 PM Trustees' Meeting Room  
Harvard Public Library**

**Minutes**

**Present:** Marty Green, Chair; Davida Bagatelle, Chris Frechette, Pete Jackson, Ginger Kendall, Charles Kronauer- Trustees; Mary Wilson, Library Director

1. Call to order at 7:11 p.m.
2. Secretary – Minutes of previous meeting approved as corrected.
3. Director's Report:
  - Mary Holland (Author program) was very successful.
  - The Russell family gathering very well attended.
  - Policy manual work continuing.
  - Mary Sobalvarro is the Selectman's Liaison to the Library.
  - There continue to be issues re: students coming into library and problems are ongoing. What to do will be discussed in "old business".
4. Committee reports.
  - Bldg/grounds. Sound system still in the works. New group being pursued to do the job. ACTION ITEM Chris is coordinating.
  - Roof work pending ACTION ITEM: Pete will call to follow up
  - Human Resources--The policy for Professional Development was discussed. ACTION ITEM: Chris will continue to work on this and present draft at a later date.
- 5, Old Business:
  - After school issues...ACTION ITEM: Mary will again call Pam Alexander to coordinate ideas with coaches. The idea of going to a School Committee meeting was discussed. As a first step, Mary was encouraged to "follow the policy and not hesitate to send kids out of the library as per the policy. ACTION ITEM: Trustees should put a notice in electronic newsletters. (Ginger and Davida will follow up)
  - Stationery. ACTION ITEM: Davida will continue to work on this and bring a mock up to the next board meeting..
  - Lighting Marty will be re-contacting former group (Sandra Galley). ACTION ITEM: Davida and Marty will talk to TBS re: help in setting up some fresnels to test effect.
6. New business
  - Policy update continued.
  - The town report will be written and submitted by Jan 7.

Meeting was adjourned at 8:40 pm. The next meeting is Jan 3, 2011

Respectfully submitted,  
Davida Bagatelle, Secretary